



Minutes of a meeting of the **Health & Social Care Integration Joint Board Audit Committee** held on Monday 25 September 2017 at 2.00pm in Committee Room 2, Scottish Borders Council.

**Present:** (v) Cllr J Greenwell (Chair) (v) Mr J Raine  
(v) Mr D Davidson

**In Attendance:** Miss I Bishop Mrs J Stacey  
Mr P McMenamin Mrs S Pratt  
Mr G Samson Mr A Haseeb  
Mrs G Woolman

### 1. Apologies and Announcements

Apologies had been received from Cllr Tom Weatherston.

Cllr John Greenwell chaired the meeting in Cllr Weatherston's absence.

The chair confirmed that the meeting was quorate.

### 2. Declarations of Interest

The Chair sought any verbal declarations of interest pertaining to items on the agenda.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD AUDIT COMMITTEE** noted there were none.

### 3. Minutes of Previous Meeting

The minutes of the previous meeting of the Health & Social Care Integration Joint Board Audit Committee held on 26 June 2017 were approved.

### 4. Matters Arising

**4.1 Updates:** Mrs Jill Stacey advised the Committee of the actions that had been taken in addressing all the actions listed on the action tracker.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD AUDIT COMMITTEE** noted the action tracker.

### 5. Final Audited Annual Report and Statutory Accounts 2016/17 for the Scottish Borders Health & Social Care Integration Joint Board

Mr Paul McMenamain presented the final audited annual report and statutory accounts for 2016/17. He advised that the local authority annual accounting code of practice had been applied in producing the annual accounts. The draft accounts had been brought to the Audit Committee on 26 June for review, were submitted to Audit Scotland for scrutiny and the final accounts were presented to the committee and incorporated the external auditor audit opinion and the audit report.

Mr McMenamain recorded thanks to colleagues from Audit Scotland and particularly Graham Samson for his positive and supportive approach to undertaking the audit and he suggested the accompanying management report was testimony to the understanding shown and support provided.

Mr David Davidson enquired about indentifying and quantifying risk. Mr McMenamain commented that considerable work on risk had taken place although it had remained unseen and a refresh was to be commenced. He advised that the mechanism through which that refresh would take place would be through the joint management team reporting to the Chief Officer and the three practitioner managers who would be pursuing updating the strategic and operational risk registers.

Mr McMenamain further commented that Sandra Pratt had been appointed as the Interim Chief Officer and interviews for a permanent appointment were being held. It was anticipated that a new Chief Officer would take up post within the next 3-4 months. He also advised that Susan Swan would be taking over as Interim Chief Financial Officer and a plan for that transition was being put in place.

Mr John Raine enquired about governance and transparency and Mrs Jill Stacey commented that part of the external audit process had an element of placing reliance on internal audit work and there were some elements of governance identified as part of the internal audit work and a risk management strategy was one of those observations. It was in regard to having an approved strategy that was not in full effect. She further commented that risk management was a key element of risk governance and the internal audit report had identified that the Board fulfilled its remit and was clear about its strategic priorities and internal audit would support and guide the Board to fulfil its remit.

Mr Raine challenged the specifics given the Board had not expressed that view and it was the view of internal audit. He enquired if Audit Scotland had suggested improvements were identified had they also been identified by internal audit. Mrs Stacey confirmed that they had been identified by both.

Mr Raine enquired about the specific issue of the allocation of the £6m Integrated Care Fund being the responsibility of the Integration Joint Board to determine. Mr McMenamain advised that in year 1 and at an operational level, the Board had focused on building governance and financial governance arrangements, which he determined had distracted the Board from focusing on commissioning strategic outcomes. He suggested the Board had been driven by the direction of finance, both social care funding and integrated care funding. However, he suggested the Board were now identifying the strategic role that it was required to fulfil.

Mr Raine commented that if the Board decided to devote the integrated care fund to actions that would reduce delayed discharges, that it would be a strategic decision by the Board in

discharging its objectives. Mr McMenamain agreed that such a scenario would be deemed as the Board exercising its strategic responsibility.

Mr David Davidson quoted that the “2017/18 Financial Plan remains draft” and he sought assurance in regard to finalisation. Mr McMenamain commented that sustainability was a key audit dimension.

Mr Davidson noted that on page 5 the Transport Hub had received a substantial sum of funding and 150 hospital appointments had been supported. He enquired what assistance had been provided to the main bus providers to provide services to outlying areas. Mr McMenamain commented that he would ask the Community Transport Manager to provide an update outwith the meeting.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD AUDIT COMMITTEE** approved the report and approved the 2016/17 Annual Accounts.

**6. External Audit Annual Audit Report 2016/17 for the Scottish Borders Health & Social Care Integration Joint Board**

Mr Asif Haseeb gave an overview of the content of the external audit report. He highlighted various elements including: identified savings; performance; and overspend.

The **HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD AUDIT COMMITTEE** noted the conclusions and recommendations made within the draft Annual Audit Report for the year-ended 31 March 2017.

**7. Any Other Business**

There was none.

**8. Date and Time of next meeting**

The Chair confirmed that the next meeting of Health & Social Care Integration Joint Board Audit Committee would take place on 19 March 2018 at 2.00pm in Committee Room 2, Scottish Borders Council.

*The meeting concluded at 2.55pm.*

Signature: .....

Chair